REQUEST FOR QUOTATION (RFQ)

PROCUREMENT OF PROTECTIVE APPARATUS/SAFETY EQUIPMENT KIT FOR COTTON PICKERS ON FFS DEMO PLOTS

UNDER

SINDH IRRIGATED AGRICULTURE PRODUCTIVITY ENHANCEMENT PROJECT (SIAPEP) WITH FINANCIAL ASSISTANCE OF THE WORLD BANK UNDER IDA CREDIT No.

CR.5604 PAK

June 2022

REQUEST FOR QUOTATION

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SECTION I: GENERAL INFORMATION AND BID DEADLINE

The Government of Sindh is implementing Sindh Irrigated Agriculture Productivity Enhancement Project (SIAPEP) with financial assistance of the World Bank under IDA Credit No. Cr.5604 Pak aims to improve water and agriculture productivity for small and medium size farmers in Sindh.

Project Implementation Unit, SIAPEP invites quotations for the Procurement of Protective apparatus/safety equipment kits (Gloves, Glasses, Shows, Mask, Cap & Distribution bags) will be distributed among cotton and okra pickers on FFS demo plot (60 Cotton and 30 Okra demo plot) from Income Tax registered distributors and suppliers having relevant past experience.

Required documents:

- a) Valid registration Certificate of Income Tax (Please attach the NTN copy with the bid).
- Valid registration Certificate of General Sales Tax (Please attach the copy of certificate), if available.
- c) List of similar type of completed works with documentary evidence.

BID DEADLINE: The deadline for receipt of quotation is:

On or before 12:30 pm, date July 04, 2022.

SECTION II: REQUIREMENTS OF PROTECTIVE APPARATUS/SAFETY EQUIPMENT KIT FOR COTTON PICKERS ON FFS DEMO PLOTS.

Note: Samples of all Protective Apparatus/Safety Equipment items are available at SIAPEP office for demonstration. Interested firms can see the samples during the office timings.

Sr No.	Item	Specification / Description of Material	Required Qty.	DDP Price Per Unit (Inclusive of Income tax)	price (Inclusive of Income tax)
01	Safety Shoes/Joggers Size: 41/8 (490 Pairs) 42/9 (490 Pairs)	 Slip resistant outsole Metal free Joggers with Rubber Sole Upper made of Artificial Leather and Nylon. Comfortable & easy wear. Outdoor casual daily 	980 (Pairs)		

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		wear. • Lace up closure.		
02	Face Mask Size: Universal Adult size	 Face Mask without Filter. Washable & reusable. Made up of jersey material. Comfortable & breathable cloth mask for daily protection. Ear loop. 	980 (Nos.)	
03	Size: Adult size	 Hydra Safety Spectacles or equivalent. Clear transparent lens. Eye protective. Anti-pollution/Anti dust. Black temple. 	980 (Nos.)	
04	Head Cover Cap Size: Adult size	 Canvas bucket hat style. Plain pattern White/light colour. Outdoor casual daily wear. Protective hat for use in intense sun, heat & humidity. 	980 (Nos.)	
05	Hand Gloves Size: Medium & Large	 All weather gloves. Easy on & off. Lightweight & comfortable to wear. Magic tape. Durable & washable Mix (polyester & cotton) cloth. 	980 (Pairs)	
06	Size: Height 11 – 13 inch, Length 16 - 18 inch, and Width 5 - 7 inch.	 Canvas Bag with SIAPEP Logo. Durable & practical. Suitable for carrying Safety equipment kits. 	980 (Nos.)	

Location to be delivered:

- Office of the Directorate, SIAPEP, Lower Sindh, Hyderabad.
- Office of the Directorate, SIAPEP, Upper Sindh, Sukkur.



Important Notes:

- Samples of all Protective Apparatus/Safety Equipment items are available at SIAPEP office for demonstration. Interested firms can see the samples during the office timings.
- Project Management, PIU, SIAPEP will issue the delivery instructions according to the requirements.
- The items are to be supplied in the offices of Directorate, SIAPEP, Lower Sindh, Hyderabad & the Directorate, SIAPEP, Upper Sindh, Sukkur.
- Quote must be in Pak Rupees (PKR) inclusive of Income Tax. All other applicable taxes, must be mentioned separately.
- Bidders must pay due attention to following points. In case of non-compliance, the offer can be considered as non-responsive.
 - o Offer must be valid for Forty-five (45) days from the date of the Quotation deadline.
 - Firm must accept the payment condition i.e. Payment will be made to the successful firm in PKR within sixty (60) days of receipt and acceptance of commodities and invoice by the purchaser.
 - Delivery is required within Sixty (60) days from the date of the issuance of the Supply/Purchase Order.
 - Stamp duty @rate of 0.35% of the contract price is to be paid by the successful Firm.
 (This rate at this stage will be tentative and will be adjusted as per the actual contract price and as per the prevailing laws at the time of award).
 - o Conditional offer/bid is not acceptable.
 - o Bidders should provide their Income Tax certificate.
 - o Bidder should provide documentary evidence of similar type of completed works.
 - o Bidder should provide their GST certificate (If available).

Financing:

- a) The purchase will be financed out of World Bank under IDA Credit No. Cr.5604 Pak. Hence Bank requires compliance with its policy in regard to corrupt and fraudulent practices as set forth in Attachment – 1
- b) The Contractor shall permit and shall cause its Sub-consultants to permit, the Bank and/or persons appointed by the Bank to inspect the Site and/or all accounts and records relating to the performance of the Contract and the submission of the Proposal to provide the Services, and to have such accounts and records audited by auditors appointed by the Bank if requested by the Bank. Hence the acts intended to materially impede the exercise of the Bank's inspection and audit rights provided for under this Clause constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility under the Bank's prevailing sanctions procedures.

SECTION III: VENDOR OFFER EVALUATION

SIAPEP shall initially determine and establish the responsiveness of the bidders. The firm's
offer will be evaluated on the basis of lowest cost with conformity of specifications of the
responsive bidders only.

SECTION IV: INSTRUCTIONS

MARKING OF BIDS:

- The bidder shall put the original bid in an inner envelope, duly marking the envelope as "Original". The inner envelope shall then be enclosed in an outer envelope the inner and outer envelopes shall be:
 - o Addressed to the purchaser at the following address:

Project Director (attention Procurement Specialist) Project Implementation Unit (PIU), SIAPEP Sindh Seed Corporation Building, Ground Floor, Main Hussainabad Road, Hussainabad Hyderabad Sindh, and the words "DO NOT OPEN BEFORE (Closing time) ON (Closing date)" shall be written on them.

 In addition to above, the inner envelope shall indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "Late."

LATE BID:

- Bidder will himself be responsible for ensuring that his bid is submitted in accordance with the instructions stated herein. Any bid not submitted by the deadline prescribed for submission of Bids will not be considered even if it becomes late as a result of circumstances beyond the Bidder's control. Any bid received by the purchaser after the date and time of bid opening will be returned un-opened to such bidder.
- Brand names, if any, mentioned in the specifications are only for the reference purposes. The bidder may quote any other brand equivalent to or better than the above-mentioned specifications.
- The bidder must clearly indicate any and all deviations from the above listed specifications and / or products.

SECTION V: TERMS AND CONDITIONS

- All prevailing taxes/duties as per the laws of Government of Pakistan/Sindh would be applicable.
- Payment will be made to the successful bidder in PKR within 60 days of receipt and acceptance of commodities and invoice by the purchaser.
- With their offer, bidders warrant that the commodities offered:
 - Will be available for actual performance of the contract, if awarded;
 - Are free of defect in material and workmanship and comply with all specification listed above;
 - o Are new; unused; non-remanufactured and non-refurbished;

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- o Offers must be valid for a period of forty-five (45) days from the bid deadline.
- Delivery is required within Sixty (60) days from the date of the issuance of the Supply/Purchase Order.
- The quotation with complete details may be addressed to the Project Director SIAPEP and submitted to the address below on or before <u>On or before 12:30 pm, date, July 04, 2022.</u>

The received quotations will be evaluated as 'Shopping' method of procurement in accordance the World Bank's Procurement Guidelines: Procurement of Goods, Works, and Non-Consulting Services (January 2011, revised July 2014). The acceptable terms and conditions of the lowest, responsive quotation shall be incorporated in the Purchase Order.

PROJECT DIRECTOR

Project Implementation Unit (PIU), SIAPEP
Sindh Seed Corporation Building, Ground Floor, Main
Hussainabad Road, Hussainabad Hyderabad Sindh,
Phone# 00 92 022-9260252

Website: http://www.siapep.org
email:pd.siapep@gmail.com



Attachment 1: Bank's Policy - Corrupt and Fraudulent Practices

"Fraud and Corruption

1.23 It is the Bank's policy to require that Borrowers (including beneficiaries of Bank loans), consultants, and their agents (whether declared or not), sub-contractors, sub-consultants, service providers, or suppliers, and any personnel thereof, observe the highest standard of ethics during the selection and execution of Bank-financed contracts [footnote: In this context, any action taken by a consultant or any of its personnel, or its agents, or its sub-consultants, sub-contractors, services providers, suppliers, and/or their employees, to influence the selection process or contract execution for undue advantage is improper.]. In pursuance of this policy, the Bank:

- (a) Defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) "corrupt practice" is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party¹;
 - (ii) "fraudulent practice" is any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation²;
 - (iii) "collusive practices" is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party³;
 - (iv) "coercive practices" is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party⁴;
 - (v) "obstructive practice" is
 - (aa) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or

¹ For the purpose of this sub-paragraph, "another party" refers to a public official acting in relation to the selection process or contract execution. In this context "public official" includes World Bank staff and employees of other organizations taking or reviewing selection decisions.

² For the purpose of this sub-paragraph, "party" refers to a public official; the terms "benefit" and "obligation" relate to the selection process or contract execution; and the "act or omission" is intended to influence the selection process or contract execution.

³ For the purpose of this sub-paragraph, "parties" refers to participants in the procurement or selection process (including public officials) attempting either themselves, or through another person or entity not participating in the procurement or selection process, to simulate competition or to establish prices at artificial, non-competitive levels, or are privy to each other's bid prices or other conditions.

⁴ For the purpose of this sub-paragraph, "party" refers to a participant in the selection process or contract execution.

- (bb) acts intended to materially impede the exercise of the Bank's inspection and audit rights;
- (b) will reject a proposal for award if it determines that the contractor recommended for award or any of its personnel, or its agents, or its sub-consultants, sub-contractors, services providers, suppliers, and/or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;
- (c) will declare mis-procurement and cancel the portion of the Loan allocated to a contract if it determines at any time that representatives of the Borrower or of a recipient of any part of the proceeds of the Loan were engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices during the selection process or the implementation of the contract in question, without the Borrower having taken timely and appropriate action satisfactory to the Bank to address such practices when they occur, including by failing to inform the Bank in a timely manner they knew of the practices;
- (d) will sanction a firm or an individual at any time, in accordance with prevailing Bank's sanctions procedures⁵, including by publicly declaring such firm or an ineligible, either indefinitely or for a stated period of time: (i) to be awarded a Bank-financed contract, and (ii) to be a nominated⁶ sub-consultant, supplier, or service provider of an otherwise eligible firm being awarded a Bank-financed contract.

⁵ A firm or an individual may be declared ineligible to be awarded a Bank-financed contract upon (i) completion of the Bank's sanctions proceedings as per its sanctions procedures, including inter alia: cross-debarment as agreed with other International Financial Institutions, including Multilateral Development Banks, and through the application of the World Bank Group corporate administrative procurement sanctions procedures for fraud and corruption; and (ii) as a result of temporary suspension or early temporary suspension in connection with an ongoing sanctions proceedings. See footnote 12 and paragraph 8 of Appendix 1 of these Guidelines.

⁶ A nominated sub-consultant, supplier, or service provider is one which has been either (i) included by the consultant in its proposal because it brings specific and critical experience and know-how that are accounted for in the technical evaluation of the consultant's proposal for the particular services; or (ii) appointed by the Borrower.