



SINDH IRRIGATED AGRICULTURE PRODUCTIVITY ENHANCEMENT PROJECT (SIAPEP)



MINUTES OF MEETING & AMENDMENT NO - 1

May 20, 2022

SUBJECT: MOM HELD ON MAY 17,2022 & AMENDMENT NO 01 TO FRAMEWORK AGREEMENT TITLE: THE SUPPLY AND INSTALLATIONS OF DRIP KITS, SEEDS/SEEDLING/ SAPLINGS AND FERTILIZERS FOR THE KITCHEN GARDENS - RFB REF NO. PK-SIAPEP-HEISKG-RFB-2022/40

Reference: Open house information session Held on May 17, 2022 @ 11:30 am in the committee room of PIU SIAPEP

To,

All prospective bidders,

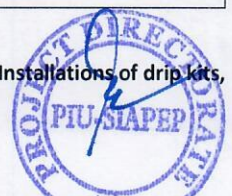
The agenda of the Information Session:

The main agenda of the open house information session was to look over and discuss the issues/questions raised by prospective bidders and incorporate the suggested changes/shortcomings in the Bidding document of Framework Agreement. Detailed deliberations were made during the meeting regarding the evaluation/qualification criteria & required documentary evidence to conclude Framework Agreement

List of Participates:

The meeting was attended by the following:

<u>S#</u>	<u>Names of Participants</u>	<u>Designations</u>
1	Mr. Faisal Shaikh	Procurement Specialist, PIU -SIAPEP
2	Miss. Sana Khandaza	S&G Specialist, PIU-SIAPEP
3	Mr. Rao Qamar Uz Zaman	Engineer HEIS PSIA Consultant
4	Mr. Ali Muhammad Kalroo	Entomologist M&E Consultant
5	Mr. Muhammad Hassan	Procurement Assistant, PIU-SIAPEP
6	Mr. Yasir Ahmed	R. Coordinator (Jaffer Agro Services Pvt. Ltd.)
7	Mr. Ali Sher Dahar	ZM (Jaffer Agro Services Pvt. Ltd.)
8	Mr. Muhammad Zohaib	Senior Area Manager





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		(Haji Sons International)
9	Mr. Mir Moazzam Ali	Area Manager (Haji Sons International)
10	Mr. Danish Baloch	Manager Program Development (MDC Pvt. Ltd)
11	Mr. Zohaib	(Representative of SR Traders)
12	Mr. Rasheed	Head of Department (Pelikan Industries Pvt. Ltd.)

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The questions raised & discussed by prospective bidders are answered as under:

S. No.	Questions	Answers
A	During the open house information session, bidders inquired to quote the items with some variations in specifications of Kitchen Garden Kit and also the question to quote the price with higher specifications was discussed.	Bidders are strictly advised to quote as per the specifications / details mentioned in the bidding document
B	What would be transportation and unloading mechanism, destination places and where would be Kitchen Garden Kits transported.	<ul style="list-style-type: none">• Bidders should quote the DDP Price to all the offices of Twenty-four (24) districts of Sindh Province/ warehouses of concerned NGOs in all districts.• If the final destination is different from the named place of destination for DDP, the Purchaser will pay the Supplier the reasonable costs for inland transportation, insurance, and other local services required to convey the Goods from the named place of destination to their final destination (Project Sites).• Bidders shall arrange /hire /use their transportation /carriers and labor to deliver the Kitchen Garden Kits and ensure unloading at the offices of Twenty-four (24) districts of Sindh Province/ warehouses of concerned NGOs in all districts <p>(Details of final destination/project sites/mentioned on pg. 16 (ITB clause 14.7), Pg. 35 (Section-II Bid Data Sheet of the bidding document)).</p>





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C	Please clarify that, who would be responsible to transport the Kitchen Garden Kits to Final Destinations /Project Sites/ Beneficiaries.	Project will transport the goods/Kitchen Garden Kits from the districts of Sindh Province/ warehouses of concerned NGOs to Project Beneficiaries and the supplier will ensure the installation/orientation/training services of drip kits, seeds/seedling/ saplings and fertilizers for the kitchen gardens
D	Bidders inquired about the Sales Tax and other taxes per line item of Goods and related services (Installation & Commissioning)	It was discussed during the meeting that bidders should quote the prices inclusive of Income Tax and provide the clarity of Sales Tax and other applicable taxes in their prices. The bidders were also advised to elaborate the details of Taxes (GST/SST or any other applicable tax) in the offered price.

In addition to above answers, following changes to the bidding document are made/inserted. Whenever there is a conflict, the provisions of aforementioned answers and below clarifications herein shall prevail.

The bidding document is hereby amended as follows:

To add the training & designing of brochure in the Package of Support at page no: 67 & 152. The training & designing of brochure is added in the following:

- Technical Specifications of HEIS Kitchen Garden with Drip Kit Scheme - Section VII - Schedule of Requirements
- KG Drip-kit Implementation Procedure Part 4 Framework Agreement - Schedule 5: Secondary Procurement Forms

02 training sessions shall be delivered by the bidder/contract/supplier for Lot-1. The bidder will design the brochure on O&M of KG kit (spacing of plants from drippers, the water requirement of proposed vegetable, how the system can operate and maintain etc.) and the training on same will be delivered to each women beneficiaries during installation of KG kits.

**The Meeting was concluded with vote of thanks.
All other terms of the bidding document shall remain unchanged.**

PROJECT DIRECTOR

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