



**SINDH IRRIGATED AGRICULTURE
PRODUCTIVITY ENHANCEMENT PROJECT (SIAPEP)**



REQUEST FOR QUOTATIONS

(RFQ)

PK-SIAPEP-NEFR-FURNITURE-RFQ-2018

PROCUREMENT OF DIFFERENT FURNITURE ITEMS REQUIRED FOR

- A) SIX (06) KIOSKS CENTERS**
- B) FOUR (04) BIOLOGICAL LABS**
- C) FIFTY (50) NEFR SHEDS**

UNDER

Sindh Irrigated Agriculture Productivity Enhancement Project (SIAPEP)

Credit No. Cr.5604 Pak

November 2019



SINDH IRRIGATED AGRICULTURE PRODUCTIVITY ENHANCEMENT PROJECT (SIAPEP)



REQUEST FOR QUOTATION (RFQ) FOR PROCUREMENT OF DIFFERENT FURNITURE ITEMS REQUIRED FOR SIX (06) KIOSKS CENTERS, FOUR (04) BIOLOGICAL LABS AND FOR FIFTY (50) NEFR SHEDS

Section I: General Information, Eligibility and Bid Deadline

The Government of Sindh is implementing Sindh Irrigated Agriculture Productivity Enhancement Project (SIAPEP) with financial assistance of the World Bank under IDA Credit No. Cr.5604 Pak aims to improve water infrastructure and agriculture productivity for small and medium size farmers in Sindh.

In order to improve the capacity working of Six (06) Kiosks/information centers, four (04) biological labs and fifty (50) NEFR sheds, SIAPEP is looking for a potential firm to supply different furniture items required for different components of Project SIAPEP.

Project Implementation Unit [PIU], SIAPEP invites quotations for procurement of different furniture items from Income tax and GST registered reputed firms, manufacturers and distributors having relevant past experience.

Eligibility Criteria and documents required:

- a) Complete profile of the firm along with the supporting relevant/legal documents
- b) Valid registration with Income Tax Department (Please attach the NTN copy with the bid.
- c) Valid registration with General Sales Tax (GST) – (Please attach the copy of GST certificate)
- d) List of similar type of completed works with documentary evidence
- e) Copy of the CNIC

Note. The firms who don't qualify to above criteria and if failed to submit the required docs then their bid will be rejected.

QUOTATION SUBMISSION DEADLINE: The deadline for receipt of your quotation is:
On or before 3.00 pm, date December 05, 2019.



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SECTION II: PROCUREMENT REQUIREMENT AND SPECIFICATIONS OF FURNITURE ITEMS ARE AS UNDER:

SR. No	NAME OF ITEMS WITH DETAILED DESCRIPTIONS	TOTAL QTY	LOCATION (TO BE DELIVERED)	DDP unit price (inclusive of all taxes)	Total price (inclusive of all taxes)
LOT 1					
01	<u>Executive Wooden Table</u> Table size: Length 5 ft, Width 3 ft, Height 2½ ft. Made: Teak Veneer Wood Polish Color: Walnut mat finish Drawers/Cabinet: 3 drawers with one lock on one side. Glass: 12mm white frosted glass on top. Side racks Dimension: 4 ft x 16-inch, Height 2½ ft. Made: Teak Veneer Wood Polish Color: Walnut mat finish Drawers/Cabinet: 3 drawers with one lock on one side and one cabinet with lock on the other side. Glass: 12mm white frosted glass on top.	06	Badin, Thatta, Hyderabad, Kandiaro, Khairpur, Larkana		
		04	Mirpur Khas, Thatta, Larkana, Tando Jam		
02	<u>Computer/working Wooden Table</u> Table size/dimensions: Length 4 ft, Width 2½ ft, Height 2½ ft Made: Teak Veneer Wood Polish Color: Walnut mat finish Drawers/Cabinet : 2 Drawers with one lock on one side and one cabinet with lock on the other side Glass: 12mm white frosted glass on top.	06	Badin, Thatta, Hyderabad, Kandiaro, Khairpur, Larkana		
		04	Mirpur Khas, Thatta, Larkana, Tando Jam		
03	<u>Wooden File Cabinet</u> Cabinet Size: Height: 6 ft, width 3 ft, Depth: 12-inch equal shelves, each of estimated height 15 inch. All shelves of Rack should be of lasani laminated sheet with 3/8 mm ply at back side. With Gola edging. Finishing and polishing in all respects.	12	Badin, Thatta, Hyderabad, Kandiaro, Khairpur, Larkana		



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SR. No	NAME OF ITEMS WITH DETAILED DESCRIPTIONS	TOTAL QTY	LOCATION (TO BE DELIVERED)	DDP unit price (inclusive of all taxes)	Total price (inclusive of all taxes)
04	<u>Executive Revolving Chair</u> Chair size/dimensions: Maximum height: 26-inch Minimum height: 21-inch Revolving and adjustable to different heights Standard/good quality SS steel base Good quality base with 5-wheels, good quality of hydraulic machine Master molty foam/sponge on the back rest and seat with 10 years warranty Reputable brown/black Rexene brand on the top hood and arms. (Elegant Design)	06	Badin, Thatta, Hyderabad, Kandiaro, Khairpur, Larkana		
		04	Mirpur Khas, Thatta, Larkana, Tando Jam		
05	<u>Visitor Chair</u> Chair Size/dimensions: 22-inch x 22-inch, height 19-inch. Standard SS steel base 16-gauge, Master or equivalent molty foam/sponge on the back and seat. Reputable brown/black Rexene brand on the top hood and arms. (Elegant Design)	48	Badin, Thatta, Hyderabad, Kandiaro, Khairpur, Larkana		
		08	Mirpur Khas, Thatta, Larkana, Tando Jam		
06	<u>Chair for Computer Table</u> Chair size/dimensions: 18-inch x 21-inch Maximum height :22- inch Minimum height: 17-inch Revolving and adjustable to different heights Standard/good quality SS steel base Good quality base with 5-wheels, good quality of hydraulic machine Master molty foam/sponge on the back rest and seat with 10 years warranty Reputable brown Rexene/black brand on the top hood and arms. (Elegant Design)	06	Badin, Thatta, Hyderabad, Kandiaro, Khairpur, Larkana		



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SR. No	NAME OF ITEMS WITH DETAILED DESCRIPTIONS	TOTAL QTY	LOCATION (TO BE DELIVERED)	DDP unit price (inclusive of all taxes)	Total price (inclusive of all taxes)
07	<u>Chair for Counter Desk</u> Chair size/dimensions: 18-inch x 21-inch Maximum height :22- inch Minimum height: 17-inch Revolving and adjustable to different heights Standard/good quality SS steel base Good quality base with 5-wheels, good quality of hydraulic machine Master molty foam/sponge on the back rest and seat with 10 years warranty Reputable brown Rexene brand on the top hood and arms. (Elegant Design)	06	Badin, Thatta, Hyderabad, Kandiaro, Khairpur, Larkana		
Total DDP Price for LOT 1 (Inclusive of all Taxes)					
<u>LOT 2</u>					
08	<u>Plastic Chairs</u> Chair dimensions: 16-inch x 18-inch, height 17-inch Reputable Pure Plastic made Sofa Style, Standard Steel base, plastic hood on the top and arms, washable, easy to care, durable.	200	Thatta, Larkana, Sanghar, Tando Allahyar, Mirpurkhas		
09	<u>Plastic Center Table</u> Table dimensions: 2 ft x 3 ft Folding adjustable at two (02) heights table Maximum height: 25-inch Minimum height: 21-inch Reputable Pure Plastic made Chati style, washable, easy to care, durable.	50	Thatta, Larkana, Sanghar, Tando Allahyar, Mirpurkhas		
10	<u>Stools</u> Stool dimensions: 15-inch x 12-inch Stainless steel stool adjustable at different sizes, maximum long stand 31-inch to 23-inch minimum.	12	Mirpur Khas, Thatta, Larkana, Tando Jam		



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	Pure plastic material back rest and reputable brand leather made seat.				
Total DDP Price for LOT 2 (Inclusive of all Taxes)					

Important Notes:

- PIU-Procurement Section will issue the delivery instructions according to the requirements
- The items are to be supplied within the different jurisdictions of SIAPEP Project.
- Quote must be in Pak Rupees (PKR). All applicable taxes Income tax, GST, SST, duties etc. must be mentioned separately and then the total DDP Price inclusive of all taxes/duties must be mentioned.
- Bidders must pay due attention to following points. In case of non-compliance, the offer can be considered as non-responsive.
- Offer must be valid for Forty-five (45) days from the date of the Quotation deadline.
- Firm must accept the payment condition i.e. Payment will be made to the successful firm in PKR within thirty (30) days of receipt and acceptance of commodities and invoice by the purchaser.
- Stamp duty @rate of 0.35% of the contract price is to be paid by the successful Firm. (This rate at this stage will be tentative and will be adjusted as per the actual contract price and as per the prevailing laws at the time of award.
- Conditional offer/bid is not acceptable.
- Warranty shall remain valid for twelve (12) months after the goods have been delivered and accepted at the final destination indicated in the contract.
- Delivery is required within 45 days from the date of the issuance of the Supply/Purchase Order.

Note: Evaluations will be done on the basis of bid prices of the individual lots

Location to be supplied/installed:

- Tentative districts have been mentioned against each Furniture Items. Exact locations will be provided by Project.

Financing:

- a) The purchase will be financed out of World Bank under IDA Credit No. Cr.5604 Pak. Hence Bank requires compliance with its policy in regard to corrupt and fraudulent practices as set forth in Attachment – 1.
- b) The Contractor shall permit and shall cause its Sub-consultants to permit, the Bank and/or persons appointed by the Bank to inspect the Site and/or all accounts and records relating



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to the performance of the Contract and the submission of the Proposal to provide the Services, and to have such accounts and records audited by auditors appointed by the Bank if requested by the Bank. The Consultant's attention is drawn to Clause 2b which provides, inter alia, that acts intended to materially impede the exercise of the Bank's inspection and audit rights provided for under this Clause constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility under the Bank's prevailing sanctions procedures

SECTION III: INSTRUCTIONS

SEALING & MARKING OF BIDS:

- The bidder shall seal the original bid in an inner envelope, duly marking the envelope as "Original". The inner envelope shall then be enclosed in an outer envelope the inner and outer envelopes shall be:
 - Addressed to the purchaser at the following address:

Project Director (attention Procurement Specialist) Project Implementation Unit (PIU), SIAPEP Sindh Seed Corporation Building, Ground Floor, Main Hussainabad Road, Hussainabad Hyderabad Sindh, and the words "**DO NOT OPEN BEFORE (Closing time) ON (Closing date)**" shall be written on them.
 - In addition to above, the inner envelope shall indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "Late."
 - If the outer envelope is not sealed and marked, the purchaser will assume no responsibility for the bid's misplacement or its premature opening.

LATE BID:

- Bidder will himself be responsible for ensuring that his bid is submitted in accordance with the instructions stated herein. Any bid not submitted by the deadline prescribed for submission of Bids will not be considered even if it becomes late as a result of circumstances beyond the Bidder's control. Any bid received by the purchaser after the date and time of bid opening will be returned un-opened to such bidder.
- Brand names, if any, mentioned in the specifications are only for the reference purposes. The bidder may quote any other brand equivalent to or better than the above-mentioned specifications.
- The bidder must clearly indicate any and all deviations from the above listed specifications and / or products.
- The bidders must specify warranty period and terms in details.



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SECTION IV: TERMS AND CONDITIONS

- All prevailing taxes/duties as per the laws of Government of Pakistan/Sindh would be applicable.
- Payment will be made to the successful bidder in PKR within 30 days of receipt and acceptance of commodities and invoice by the purchaser.
- With their offer, bidders warrant that the commodities offered:
 - Will be available for actual performance of the contract, if awarded;
 - Are free of defect in material and workmanship and comply with all specification listed above;
 - Are new; unused; non-remanufactured and non-refurbished;
 - Offers must be valid for a period of forty-five (45) days from the bid deadline.
 - The delivery of the furniture is required within Forty-Five (45) calendar days after issuance of Purchase Order. The quotation with complete details may be addressed to the Project Director SIAPEP and submitted to the address below on or before **On or before 3.00 pm, date, 5.12.2019**

PROJECT DIRECTOR

(Attention Procurement Specialist)

Project Implementation Unit (PIU), SIAPEP
Sindh Seed Corporation Building, Ground Floor,
Main Hussainabad Road, Hussainabad Hyderabad Sindh,
Phone# 00 92 022-9260252

The received quotations will be evaluated as 'Shopping' method of procurement in accordance the World Bank's Procurement Guidelines: Procurement of Goods, Works, and Non-Consulting Services (January 2011, revised July 2014). The acceptable terms and conditions of the lowest, responsive quotation shall be incorporated in the Purchase Order.

PROJECT DIRECTOR

Project Implementation Unit (PIU), SIAPEP
Sindh Seed Corporation Building, Ground Floor,
Main Hussainabad Road, Hussainabad Hyderabad
Sindh,

Phone# 00 92 022-9260252

<http://www.siapep.org>

Email: pd.siapep@gmail.com

Attachment 1: Bank's Policy – Corrupt and Fraudulent Practices

“Fraud and Corruption

1.23 It is the Bank's policy to require that Borrowers (including beneficiaries of Bank loans), consultants, and their agents (whether declared or not), sub-contractors, sub-consultants, service providers, or suppliers, and any personnel thereof, observe the highest standard of ethics during the selection and execution of Bank-financed contracts [footnote: In this context, any action taken by a consultant or any of its personnel, or its agents, or its sub-consultants, sub-contractors, services providers, suppliers, and/or their employees, to influence the selection process or contract execution for undue advantage is improper.]. In pursuance of this policy, the Bank:

(a) Defines, for the purposes of this provision, the terms set forth below as follows:

- (i) “corrupt practice” is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party¹;
- (ii) “fraudulent practice” is any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation²;
- (iii) “collusive practices” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party³;
- (iv) “coercive practices” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party⁴;
- (v) “obstructive practice” is
 - (aa) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially

¹ For the purpose of this sub-paragraph, “another party” refers to a public official acting in relation to the selection process or contract execution. In this context “public official” includes World Bank staff and employees of other organizations taking or reviewing selection decisions.

² For the purpose of this sub-paragraph, “party” refers to a public official; the terms “benefit” and “obligation” relate to the selection process or contract execution; and the “act or omission” is intended to influence the selection process or contract execution.

³ For the purpose of this sub-paragraph, “parties” refers to participants in the procurement or selection process (including public officials) attempting either themselves, or through another person or entity not participating in the procurement or selection process, to simulate competition or to establish prices at artificial, non-competitive levels, or are privy to each other's bid prices or other conditions.

⁴ For the purpose of this sub-paragraph, “party” refers to a participant in the selection process or contract execution.

impede a Bank investigation into allegations of a corrupt, fraudulent, coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or

- (bb) acts intended to materially impede the exercise of the Bank's inspection and audit rights;
- (b) will reject a proposal for award if it determines that the contractor recommended for award or any of its personnel, or its agents, or its sub-consultants, sub-contractors, services providers, suppliers, and/or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;
- (c) will declare mis-procurement and cancel the portion of the Loan allocated to a contract if it determines at any time that representatives of the Borrower or of a recipient of any part of the proceeds of the Loan were engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices during the selection process or the implementation of the contract in question, without the Borrower having taken timely and appropriate action satisfactory to the Bank to address such practices when they occur, including by failing to inform the Bank in a timely manner they knew of the practices;
- (d) will sanction a firm or an individual at any time, in accordance with prevailing Bank's sanctions procedures⁵, including by publicly declaring such firm or an ineligible, either indefinitely or for a stated period of time: (i) to be awarded a Bank-financed contract, and (ii) to be a nominated⁶ sub-consultant, supplier, or service provider of an otherwise eligible firm being awarded a Bank-financed contract.

⁵ A firm or an individual may be declared ineligible to be awarded a Bank-financed contract upon (i) completion of the Bank's sanctions proceedings as per its sanctions procedures, including inter alia: cross-debarment as agreed with other International Financial Institutions, including Multilateral Development Banks, and through the application of the World Bank Group corporate administrative procurement sanctions procedures for fraud and corruption; and (ii) as a result of temporary suspension or early temporary suspension in connection with an ongoing sanctions proceedings. See footnote 12 and paragraph 8 of Appendix 1 of these Guidelines.

⁶ A nominated sub-consultant, supplier, or service provider is one which has been either (i) included by the consultant in its proposal because it brings specific and critical experience and know-how that are accounted for in the technical evaluation of the consultant's proposal for the particular services; or (ii) appointed by the Borrower.

