

REQUEST FOR QUOTATIONS

PK-SIAPEP-COMMUNICATION – RFQ-2019

(CS/APRIL-2019/RFQ/11)

PROCUREMENT OF PRINTING REQUIREMENTS

UNDER

SINDH IRRIGATED AGRICULTURE PRODUCTIVITY ENHANCEMENT PROJECT (SIAPEP)

WITH FINANCIAL ASSISTANCE OF THE WORLD BANK UNDER IDA CREDIT NO.

CR.5604 PAK

April 2019

REQUEST FOR QUOTATION

PROCUREMENT OF DIFFERENT PRINTING REQUIREMENTS

SECTION I: GENERAL INFORMATION AND BID DEADLINE

The Government of Sindh is implementing Sindh Irrigated Agriculture Productivity Enhancement Project (SIAPEP) with financial assistance of the World Bank under IDA Credit No. Cr.5604 Pak aims to improve water and agriculture productivity for small and medium size farmers in Sindh.

Project Implementation Unit, SIAPEP invites quotations for the Procurement of different printing requirements from reputable publishers, printers, distributors, suppliers etc.

BID DEADLINE: The deadline for receipt of your quotation is:

On or before 5.00 pm, date, 17.04.2019

SECTION II: PRINTING REQUIREMENTS ARE AS UNDER:

S#	Description of the Goods Samples are attached	Required Quantity (Nos.)	Unit price Per Copy (inclusive of Income Tax) (PKR)	Total Price (inclusive of Income Tax) (PKR)	Total DDP Hyderabad Price (PKR)
1.	<u>Office Files / Folder</u> Size: Standard size Printing: Four Colours	1,000 Nos			
2.	<u>Pamphlets</u> Size: A-4 Paper: 128 grams Art paper (Glossy) Printing: Four Colors Language: Sindhi	25,000 Nos			
3.	<u>Application Form regarding Kitchen gardening</u> (1 Page Form) Paper: Indonesia or Equivalent Size: A-4 Printing: Four Colors Language: Sindhi	15,000 Nos			

4.	<u>Undertaking Form regarding Kitchen gardening Kit</u> (1 Page Form) Paper: Indonesia or Equivalent Size: A-4 Printing: Four Colors Language: Sindhi	15,000 Nos			
5.	<u>Training Manual for Rice</u> Pages:30-35 Size: A-4 (Glossy) Printing: Four Colors Language: English	110 Nos			
6.	<u>Training Manual for Sugarcane</u> Pages:30-35 Size: A-4 (Glossy) Printing: Four Colors Language: English	110 Nos			
7.	<u>Training Manual for Mango</u> Pages:30-35 Size: A-4 (Glossy) Printing: Four Colors Language: English	110 Nos			
8.	<u>Training Manual for Rapeseed Mustard</u> Pages:30-35 Size: A-4 (Glossy) Printing: Four Colors Language: English	110 Nos			
9.	<u>Training Manual for Cotton</u> Pages:30-35 Size: A-4 (Glossy) Printing: Four Colors Language: English	110 Nos			
10.	<u>Training Manual for Wheat</u> Pages:30-35 Size: A-4 (Glossy) Printing: Four Colors	110 Nos			

	Language: English				
11	<u>Training Manual for Onion</u> Pages:30-35 Size: A-4 (Glossy) Printing: Four Colors Language: English	110 Nos			
12	<u>Training Manual for Tomato</u> Pages:30-35 Size: A-4 (Glossy) Printing: Four Colors Language: English	110 Nos			
13.	<u>Laser Land Levelling Equipment Training Booklet in Sindhi Language</u> Pages:38-40 Size: 23x36 1/16 Demi Size Printing: Four Colors Paper: (Art Card title Page)	1,100 Nos			
14.	<u>Deep Ripping Equipment Training Booklet in Sindhi Language</u> Pages: 38-40 Size: 23x36 1/16 Demi Size Printing: Four Colors Paper: (Art Card title Page)	1,100 Nos			
	Total Bid Price				

Location to be delivered:

Project Directorate, PIU – SIAPEP, Sindh Seed Corporation Building, Ground Floor, Main Hussainabad Road, Hussainabad Hyderabad Sindh.

Important Notes:

Bidders must pay due attention to following points. In case of non-compliance, the offer can be considered as non-responsive:

- Offer must be valid for Thirty (30) days from the date of the bid deadline.
- Bidder must accept the payment condition i.e. Payment will be made to the successful bidder in PKR within thirty (30) days of receipt and acceptance of commodities and invoice by the purchaser. Partial payments are allowed.

- Stamp duty @rate of 0.35% of the contract price to be paid by the successful bidder. (This rate at this stage will be tentative and will be adjusted as per the actual contract price and as per the prevailing laws at the time of award.
- Conditional offer/bid is not acceptable.
- Delivery is required within 45 days from the date of signing the Contract.
- Bidders should provide their GST/I. T / SRB Tax numbers
- Communication Specialist will provide day to day guidance / technical assistance and samples to be approved by Communication Specialist

SECTION III: VENDOR OFFER EVALUATION

The vendor offer will be evaluated on the basis of following:

- Price
- Delivery Schedule
- Conformity with specification

SECTION IV: INSTRUCTIONS

SEALING & MARKING OF BIDS:

- The bidder shall seal the original and each copy of the bid in an inner envelope, duly marking the envelope as "Original" or "Copy". The inner envelope shall then be enclosed in an outer envelope. In the event of discrepancy between them the Original shall prevail.
- The inner and outer envelopes shall be:
- Addressed to the purchaser at the following address:

Project Director (attention Procurement Specialist) Project Implementation Unit (PIU), SIAPEP Sindh Seed Corporation Building, Ground Floor, Main Hussainabad Road, Hussainabad Hyderabad Sindh and the words "**DO NOT OPEN BEFORE 5.00 pm, date, 17.04.2019**" shall be written on them.

- In addition to above, the inner envelope shall indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "Late."
- If the outer envelope is not sealed and marked, the purchaser will assume no responsibility for the bid's misplacement or its premature opening.

LATE BID:

- Bidder will himself be responsible for ensuring that his bid is submitted in accordance with the instructions stated herein. Any bid not submitted by the deadline prescribed for submission of Bids will not be considered even if it becomes late as a result of circumstances beyond the Bidder's control. Any bid received by the purchaser after the date and time of bid opening will be returned un-opened to such bidder.

- Quote must be in Pak Rupees (PKR), inclusive of the Income Tax and exclusive of the GST
- Taxes/duties as per the prevailing rules shall be applicable.
- Brand names, if any, mentioned in the specifications are only for the reference purposes. The bidder may quote any other brand equivalent to or better than the above-mentioned specifications.

SECTION V: TERMS AND CONDITIONS

- All prevailing Taxes, duties, stamp duties etc., of Government of Pakistan / Sindh are applicable as per the SROs.
- Payment will be made to the successful bidder in PKR within 30 days of receipt and acceptance of commodities and invoice by the purchaser.
- With their offer, bidders warrant that the printing material offered:
 - Are free of defect in material and workmanship and comply with all specification listed above;
- Offers must be valid for a period of 30 days from the bid deadline.
- The delivery of the Printing requirements etc are required at Project Implementation Unit (PIU), SIAPEP, Sindh Seed Corporation Building, Ground Floor, Main Hussainabad Road, Hussainabad Hyderabad within 45 calendar days from the date of the contract signature. The quotation with complete details may be addressed to the Project Director PIU - SIAPEP and submitted to the address below on or before **5.00 pm, date, 17.04.2019**

PROJECT DIRECTOR

(Attention Procurement Specialist)

Project Implementation Unit (PIU), SIAPEP
Sindh Seed Corporation Building, Ground Floor,
Main Hussainabad Road, Hussainabad Hyderabad Sindh,
Phone# 00 92 022-9260252

The received quotations will be evaluated as 'Shopping' method of procurement in accordance the World Bank's Procurement Guidelines: Procurement of Goods, Works and Non-Consulting Services (January 2011, revised July 2014). The acceptable terms and conditions of the lowest, responsive quotation shall be incorporated in the Purchase Order.



PROJECT DIRECTOR

Project Implementation Unit (PIU), SIAPEP
Sindh Seed Corporation Building, Ground Floor,
Main Hussainabad Road, Hussainabad
Hyderabad Sindh,
Phone# 00 92 022-9260252
<http://www.siapep.org>
email:pd.siapep@gmail.com