



SINDH IRRIGATED AGRICULTURE
PRODUCTIVITY ENHANCEMENT PROJECT (SIAPEP)



REQUEST FOR QUOTATIONS

PK-SIAPEP-COMTATPRINT-RFQ

(CTP/NOV-2018/RFQ/08)

PROCUREMENT & PUBLICATION OF QUARTERLY MAGAZINE

UNDER

**SINDH IRRIGATED AGRICULTURE PRODUCTIVITY ENHANCEMENT PROJECT (SIAPEP) WITH
FINANCIAL ASSISTANCE OF THE WORLD BANK UNDER IDA CREDIT NO.**

CR.5604 PAK



SINDH IRRIGATED AGRICULTURE
PRODUCTIVITY ENHANCEMENT PROJECT (SIAPEP)



REQUEST FOR QUOTATION

PROCUREMENT & PUBLICATION OF QUARTERLY MAGAZINE

SECTION I: GENERAL INFORMATION AND BID DEADLINE

The Government of Sindh is implementing Sindh Irrigated Agriculture Productivity Enhancement Project (SIAPEP) with financial assistance of the World Bank under IDA Credit No. Cr.5604 Pak aims to improve water and agriculture productivity for small and medium size farmers in Sindh.

Project Implementation Unit [PIU], SIAPEP invites quotations for the Procurement of Magazine "Khait Sudhar", brochures etc from firms distributors, suppliers etc.

BID DEADLINE: The deadline for receipt of your quotation is:

On or before 5.00 pm, date, 23.11.2018

SECTION II: COMMODITY PROCUREMENT REQUIREMENT AND SPECIFICATIONS OF QUARTERLY MAGAZINES AND OTHER ITEMS ARE AS UNDER:

S#	Description of the Goods Samples are attached	Required Quantity (Nos.)	Unit price Per Copy (inclusive of Income Tax) (PKR)	Total Price (inclusive of Income Tax) (PKR)	Total DDP Hyderabad Price (PKR)
1.	Requirements 1. Brochures (Sindhi) regarding Watercourses Size: A-4 Paper: 128 grams Art paper (Glossy) Printing: Four Colors	10,000 copies			
2.	Brochures (Sindhi) regarding HEIS Size: A-4 Paper: 128 grams Art paper (Glossy) Printing: Four Colors	10,000 copies			



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3.	Hand Bills (Sindhi) regarding success stories Size: A-4 Paper: 128 grams Art paper (Glossy) Printing: Four Colors	5,000 copies			
4.	Hand Bills (English) regarding success stories Size: A-4 Paper: 128 grams Art paper (Glossy) Printing: Four Colors	5,000 copies			
5.	Booklets regarding cotton (In Sindhi Language) Size 23 x 36 1/16 (Demi Size) 34 Pages (4 Color, with Art card title pages)	6,500 copies			
6.	Booklets regarding Rice (In Sindhi Language) Size 23 x 36 1/16 (Demi Size) 24 Pages (4 Colors, with Art card title page)	5,000 copies			
7.	Booklets Regarding Chili (In Sindhi Language) Size 23 x 36 1/16 (Demi Size) 34 Pages (4 Colors, with Art card title page)	5,000 copies			
8.	Booklets Regarding Onion (In Sindhi Language) Size 23 x 36 1/16 (Demi Size) 34 Pages (4 Colors, with Art card title page)	3,500 copies			



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9.	Booklets Regarding Okra (In Sindhi Language) Size 23 x 36 1/16 (Demi Size) 34 Pages (4 Colors, with Art card title page)	4,500 copies			
10.	Booklets Regarding Rapeseed & Mustered (In Sindhi Language) Size 23 x 36 1/16 (Demi Size) 34 Pages (4 Colors, with Art card title page)	2,000 copies			
11.	Booklets Regarding Tomato (In Sindhi Language) Size 23 x 36 1/16 (Demi Size) 34 Pages (4 Colors, with Art card title page)	6,000 copies			
12.	Booklets Regarding Sugar Cane (In Sindhi Language) Size 23 x 36 1/16 (Demi Size) 34 Pages (4 Colors, with Art card title page)	3,000 copies			
13.	Booklets Regarding Mango (In Sindhi Language) Size 23 x 36 1/16 (Demi Size) 34 Pages (4 Colors, with Art card title page)	3,500 copies			
14.	Sticker Size 23 x 36 - 32 (4 Color)	25,000 Pcs			
15.	Pamphlets Size: A-4 Paper: 128 grams Art paper (Glossy)	25,000 Pcs			



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	Printing: Four Colors				
16.	Office Files / Folder Standard Size (4 Color)	1,000 Pcs			
17.	Stand Penaflax 2 ½ x 4 feet	5 Pcs			
18.	Magazine Size: A-4 Pages: 32 to 34 per Mag: Paper 28 grams Art paper (Glossy) Title page: Art Card with 260 grams Printing: Four Colors	4 Magazines for 4 Quarters. 3,000 Magazine per Quarter. 12,000 copies for 4 Quarters (30 Nov, 31 Dec, 2018, 31 Mar, 2019, 30 June, 2019			
	Total Bid Price				

Location to be delivered:

Project Directorate, PIU – SIAPEP, Sindh Seed Corporation Building, Ground Floor, Main Hussainabad Road, Hussainabad Hyderabad Sindh.

Important Notes:

Bidders must pay due attention to following points. In case of non-compliance, the offer can be considered as non-responsive:

- Offer must be valid for Thirty (30) days from the date of the bid deadline.
- Bidder must accept the payment condition i.e. Payment will be made to the successful bidder in PKR within thirty (30) days of receipt and acceptance of commodities and invoice by the purchaser. Partial payments are allowed.
- Stamp duty @rate of 0.35% of the contract price to be paid by the successful bidder. (This rate at this stage will be tentative and will be adjusted as per the actual contract price and as per the prevailing laws at the time of award.
- Conditional offer/bid is not acceptable.
- Communication Specialist will provide day to day guidance / technical assistance.
Delivery of the quarterly magazines will be required as per the aforementioned time schedule.
All other items are required by December 20, 2018.



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SECTION III: VENDOR OFFER EVALUATION

The vendor offer will be evaluated on the basis of following:

- Price
- Delivery Schedule
- Conformity with specification

SECTION IV: INSTRUCTIONS

SEALING & MARKING OF BIDS:

- The bidder shall seal the original and each copy of the bid in an inner envelope, duly marking the envelope as "Original" or "Copy". The inner envelope shall then be enclosed in an outer envelope. In the event of discrepancy between them the Original shall prevail.
- The inner and outer envelopes shall be:
- Addressed to the purchaser at the following address:
Project Director (attention Procurement Specialist) Project Implementation Unit (PIU),
SIAPEP Sindh Seed Corporation Building, Ground Floor, Main Hussainabad Road,
Hussainabad Hyderabad Sindh and the words "**DO NOT OPEN BEFORE (Closing time) ON
(Closing date)**" shall be written on them.
- In addition to above, the inner envelope shall indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "Late."
- If the outer envelope is not sealed and marked, the purchaser will assume no responsibility for the bid's misplacement or its premature opening.

LATE BID:

- Bidder will himself be responsible for ensuring that his bid is submitted in accordance with the instructions stated herein. Any bid not submitted by the deadline prescribed for submission of Bids will not be considered even if it becomes late as a result of circumstances beyond the Bidder's control. Any bid received by the purchaser after the date and time of bid opening will be returned un-opened to such bidder.
- Quote must be in Pak Rupees (PKR), inclusive of the Income Tax and exclusive of the GST
- Taxes/duties as per the prevailing rules shall be applicable.
- Brand names, if any, mentioned in the specifications are only for the reference purposes. The bidder may quote any other brand equivalent to or better than the above mentioned specifications.



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SECTION V: TERMS AND CONDITIONS

- Payment will be made to the successful bidder in PKR within 30 days of receipt and acceptance of commodities and invoice by the purchaser.
- With their offer, bidders warrant that the commodities offered:
 - Will be available for actual performance of the contract, if awarded;
 - Are free of defect in material and workmanship and comply with all specification listed above;
- Offers must be valid for a period of 30 days from the bid deadline.

The delivery of the Magazines, brochures etc, are required at Project Implementation Unit (PIU), SIAPEP, Sindh Seed Corporation Building, Ground Floor, Main Hussainabad Road, Hussainabad Hyderabad as per the given timeframe as above the quotation with complete details may be addressed to the Project Director SIAPEP and submitted to the address below on or before **5.00 pm, date, 23.11.2018**

PROJECT DIRECTOR

(Attention Procurement Specialist)

Project Implementation Unit (PIU), SIAPEP
Sindh Seed Corporation Building, Ground Floor,
Main Hussainabad Road, Hussainabad Hyderabad Sindh,
Phone# 00 92 022-9260252

The received quotations will be evaluated as 'Shopping' method of procurement in accordance the World Bank's Procurement Guidelines: Procurement of Goods, Works and Non-Consulting Services (January 2011, revised July 2014). The acceptable terms and conditions of the lowest, responsive quotation shall be incorporated in the Purchase Order.

PROJECT DIRECTOR

Project Implementation Unit (PIU), SIAPEP
Sindh Seed Corporation Building, Ground Floor,
Main Hussainabad Road, Hussainabad Hyderabad Sindh,
Phone# 00 92 022-9260252
<http://www.siapep.org>
email: pd.siapep@gmail.com